

Audit Committee Forward Programme 2016/17 and 2017/18

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REASON FOR ITEM

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

OPTIONS AVAILABLE TO THE COMMITTEE

- 1. To confirm dates for Audit Committee meetings; and**
- 2. To make suggestions for future agenda items, working practices and/or reviews.**

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
12 July 2016	CR3
22 September 2016	CR4
15 December 2016	CR5
16 March 2017	CR4
29 June 2017	CR5
27 September 2017	CR3
13 December 2017	CR3

AUDIT COMMITTEE

Forward Programme 2016/17 and 2017/18

Meeting Date	Item	Lead Officer
16 March 2017	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	EY 2016/17 Annual Audit Plan; 2016/17 Pension Fund Audit plan; and Information on Their Detailed Work Plan	Corporate Director of Finance / Ernst & Young
	EY - Annual Grant Audit Letter	Corporate Director of Finance /Ernst & Young
	Annual Governance Statement 2015/16 – Interim Report	Head of Policy
	Business Assurance Anti Fraud & Anti Corruption Strategy 2017-20	Head of Business Assurance
	Balances and Reserves Statement	Corporate Director of Finance
	Business Assurance - Internal Audit Progress Report Quarter 4 2016/17 & Quarter 1 2017/18 Internal Audit Plan	Head of Business Assurance
	Business Assurance Draft Internal Audit Plan 2017/18	Head of Business Assurance
	Corporate Fraud Investigation Team Progress Report April 2016 to February 2017	Corporate Fraud Investigations Manager
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Terms of Reference	Democratic Services Manager / Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
29 June 2017	*Private meeting with Head of Business Assurance to take place before the meeting	
	Appointment of Chairman	
	Training Item - TBC	Chief Accountant
	Draft Annual Governance Statement 2016/17	Head of Policy
	External Quality Assessment of Internal Audit 2017/18	Head of Business Assurance
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2016/17	Head of Business Assurance
	Internal Audit 2017/18 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee's Annual Report	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
27 September 2017	*Private meeting with the Corporate Director of Finance to take place before the meeting	
	Training Item - TBC	
	Approval of the 2015/16 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2017	Corporate Director of Finance /Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2016/17	Ernst & Young

PART I – MEMBERS, PUBLIC AND PRESS

	Internal Audit Progress Report 2017/18 Quarter 2 & Operational Internal Audit Plan Quarter 3	Head of Business Assurance
	Annual Review on the Effectiveness of Internal Audit 2017/18	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	Risk Management Report & Q1 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services Manager

Meeting Date	Item	Lead Officer
13 December 2017	*Private meeting with the Head of Business Assurance to take place before the meeting	
	External Audit Annual Audit Letter	Ernst & Young
	Internal Audit Charter 2017/18	Head of Business Assurance
	Internal Audit Progress Report 2017/18 Quarter 3 & Operational Internal Audit Plan Quarter 4	Head of Business Assurance
	Corporate Fraud Team Progress Report	Corporate Fraud Investigations Manager
	National Scheme for Auditor Appointments	Deputy Director Strategic Finance
	Risk Management Report & Q2 Corporate Risk Register - Part II	Head of Business Assurance
	Annual Review of the Effectiveness of the Audit Committee 2017/18	Head of Business Assurance
	Audit Committee Terms of Reference	Democratic Services
	Audit Committee Forward Programme	Democratic Services
	Risk Management Report and Q2 Corporate Risk Register	Head of Business Assurance